

NEWINGTON HOUSING AUTHORITY  
MEETING MINUTES  
March 3, 2010

Roll Call and Call to Order

Present: Steve Karp, Rita Golden, Kevin Mason Gary Guyette, Melinda Harvey, Director,

Absent: Colleen Kornichuk

The Chair called the meeting to order at 5:45pm.

Public Comment

No Residents were on hand for public comment.

Approval of Minutes

Motion to approve the minutes with correction on page 2 under Director's report, "Melinda asked if she could have Rita (s/b Maryann) come in and do the re-certs"...Motion to approve with correction made by Kevin Mason and seconded by Rita Golden. Motion passed.

Financial Statement

-Discussion held regarding CD coming due in April whether to go one year or longer. It was decided to go 1 year as the interest rates should be going up, then can go longer after the year. Interest rates all around are bad.

The end of the year financials were presented. Melinda noted that on the Operating Statement, we ended the year \$17,831.85 ahead of plan, in comparison to end of the year 08' when we were \$(25,579.75) in the negative, a turnaround of \$43,411.60. Much of this is due to re-negotiating the snow removal contract and gas supplier.

Signing of Checks

Checks signed by Kevin Mason

Correspondence

No Correspondence received

Director's Report

-Melinda has signed the contract with the auditors and the first phase, getting verifications from the banks will begin on March 15. Melinda will meet with Steve Bafundo to start the process which will then resume after April 15.

-Melinda sought out two prices on kitchen cabinets from Express Kitchens and Martin Cabinets. Martin Cabinets came in a bit more but they included the finishing board above cabinets and cabinets over the stove and refrigerator. Melinda will check with CHFA for financing options. It would be good to do all at once.

-The wait list was opened for the month of February. We received 23 more applications.

-There are 2 vacancies (efficiencies) in Keleher and one vacancy in Cedar and one in New Meadow. New Meadow is leased for May 1.

-Maryann has agreed to do the re-certifications and she will be calculating the change of increase from 28.5% to 30% as well. This will have a significant impact on some residents to bring them up to date with their re-certs and the increase in percentage.

Old Business

None

New Business

None

Meeting adjourned at 6:30pm by Chair Steve Karp.

Respectfully submitted:

Melinda Harvey

Executive Director